

**ConNotations Staff Meeting Agenda
December 2, 2008**

1. Dragon Page

How is that going? (Reminders are now being sent to Nadine on the 5th and 20th of each month)

2. Distribution

a) Locations & Numbers

Cathy has a new spread sheet.

3. Advertising

a) Report

Current advertisers list - attached

Unpaid invoices list - attached

b) Finding more advertisers

Suggestions - keeping in mind we can not go over maybe 7 pages before content is seriously impacted

4. ConNotations Contents

a) Front Page for 19.1 - Deadline January 10, 2009

Interview with ?

b) Current Columns

Anime Column

Non-genre by Genre

Costume Closet

Pro Notes

5. Movie Previews - Swag Giveaway - Movie Preview Passes

a) Report

Len Berger

Plans for 2009? Phoenix Cactus Comicon? AniZona? RandomCon? FiestaCon? NADWcon?

Tuscon? SabotenCon?

Preview passes - we need reviews of all the movies we get passes to.

6. Misc

a) Web Page

Major updates on Book, Game, Anime, Manga and Movie review pages.

“Visit our Advertisers” page added. CN 18.6 ready to go live on Dec 8

More movie reviews needed - genre or not

We need to expand the web content with expanded versions of the interviews, news updates on movies and TV shows in between issues and convention reports.

Also good would be photos and little reports on local SF related events

b) Finances

Yearly register report - attached

Grant progress - Cathy

**ConNotations Staff Meeting Agenda
December 2, 2008**

c) Deadlines

Deadlines will remain January, March, May, July, September 10 for submissions and January, March, May, July, September 15 for ads. The November deadline will remain November 1 for submissions and November 10 for ads. We will be printing on November 18 and labeling on November 22 so that the issue will go to Loscon and be in the mail all before Thanksgiving. It is important that submissions are received on or before deadline unless prior arrangements have been made.

7. Meeting Schedule 2009 - All Meetings at Bent Cover

Tuesday, February 3

Tuesday, April 7

Tuesday, June 2

Tuesday, August 4

Tuesday, October 6

Tuesday, December 1

Attachments:

Minutes - October 7 meeting

Current Advertisers

Unpaid Invoice

Yearly Register Report

**ConNotations Staff Meeting Minutes
December 2, 2008**

Present: Stephanie L Bannon, Catherine Book, Bob LaPierre, Randall Whitlock

Begin: 7:22pm

1. Dragon Page

No Nadine, no report

2. Distribution

a) Locations & Numbers

No new spreadsheet, the printer was not communicating with the computer but, oh well, no distributors to speak of either. Bob out of distribution. - will talk to Borders post holidays about corporate permissions? Book Rack - picks up same as leaves, waster of time so is dropped.

3. Advertising

Cathy will give Leslie Fish the Paypal address for payment and harass other unpaid
Cathy has worked up a list of area cons to contact

4. ConNotations Contents

a) Front Page for 19.1 - Deadline January 10, 2009

Interview with Charles Stross
Nadine and Lee have plans to do several interviews

b) Current Columns

Costume Closet - column brewing, illustrations done
24 Frames will be discontinued

5. Movie Previews - Swag Giveaway - Movie Preview Passes

a) Report

No Len, no report

6. Misc

a) Web Page

Adding hidden page with Paypal links for advertisers

b) Finances

Grant - Cathy talked to Annette for help. Bob reminded her of the list he sent her. A bell is ringing for Cathy.... she will look for it

7. Meeting Schedule 2009 - All Meetings at Bent Cover

Tuesday, February 3

Tuesday, April 7

Tuesday, June 2

Tuesday, August 4

Tuesday, October 6

Tuesday, December 1

End: 7:40pm

Dragon Page Half Page 6X10 (V) - Trade -

Star Trek/AZ Science Center Full- Trade -

Inkheart Half-page - FREE

ComicZone - Back page & Quarter page 5x6 PAID thru 19.6

Brenda Gifford (Charon) One-half (V) 6 x 10 PAID 18.2 to 19.1

AniZona - one-half (H) 10x6 - PAID

WesternSFA - one-half 10X6 PAID

LepreCon - Westercon - One-third page (V) 5x8 - OWES \$20 for 18.5 & \$40 for 18.6

LepreCon - Discworld - One-third page (v) 5x8 -OWES \$40 for 18.6

Poison Pen - Quarter page- OWES \$30 for 18.6

RandomCon - Quarter Page - PAID

Real Estate - Quarter Page -PAID 18.3 thru 19.2

Imperial Outpost - Quarter page (H) 5X6 - Owes \$30 for 18.5 & \$30 for 18.6

Game Depot - Quarter page (H) 6X5 -PAID 18.2 to 19.1

All4 Anime - one-eighth 3x5 - Owes \$20 for 18.6

Past Advertisers

Paraworld Zero - Quarter page

Portus - Quarter Page

Bent Cover - Quarter Page

Nancy Freeman - 1/8 page H

Samurai Comics - Quarter page (H) 5X6

Trash City - Quarter page (H) 5X6

Michael Bauerlein - Quarter Page (H) 5x6

Finding the Future - half Page (V) 6x10

MediaBurn - Quarter page (S) 5.5x5.5

Happy Magpie - One-eighth page(H) 5x3

Drawn To Comics - Quarter page

Unpaid Invoices - Advertising Invoices

12/1/2008 - ALL CASFS

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Customer	Date	Invoice #	Due Date	Aging	P.O. Num.	Amount	Total
All4Anime	11/16/2008	601	12/16/2008			20.00	20.00
Imperial Outpost	9/20/2008	591	10/20/2008	42		60.00	60.00
LepreCon - Discworld	11/4/2008	598	12/4/2008			40.00	40.00
LepreCon Inc - Wes...	9/26/2008	592	11/25/2008	6		40.00	20.00
LepreCon Inc - Wes...	11/5/2008	599	12/5/2008			40.00	40.00
Leslie Fish	7/24/2008	585	8/23/2008	100		65.00	65.00
Pagan Pride	9/14/2008	588	10/14/2008	48		40.00	40.00
Poisoned Pen	11/6/2008	600	12/6/2008			30.00	30.00
TusCon	3/19/2008	573	4/18/2008	227		30.00	30.00
						Total	345.00

Register Report

1/1/2008 Through 12/31/2008

12/1/2008

Page 1

Date	Account	Num	Description	Memo	Category	Clr	Amount
INCOME							
CASFS Funding							
3/10/2008	ConNotations		From CASFS Main	Transaction ...	CASFS Funding	R	3,000.00
TOTAL CASFS Funding							3,000.00
TOTAL INCOME							3,000.00
EXPENSES							
Uncategorized							
8/21/2008	ConNotations		Returned Check F...			R	-10.00
8/21/2008	ConNotations		Returned Check F...			R	-20.00
TOTAL Uncategorized							-30.00
Dues and Subscriptions							
6/24/2008	ConNotations	1455	Post Master	Bulk Mail P...	Dues and Subs...	R	-180.00
TOTAL Dues and Subscriptions							-180.00
Postage and Delivery							
Bulk Mail							
1/30/2008	ConNotations	1447	Post Master	18.1	Postage and De...	R	-167.49
4/1/2008	ConNotations	1451	Post Master	Bulk 18.2	Postage and De...	R	-166.06
6/3/2008	ConNotations	1453	Post Master	Bulk 18.3	Postage and De...	R	-204.50
6/3/2008	ConNotations	1454	Post Master	Bulk 18.3	Postage and De...	R	-7.00
8/5/2008	ConNotations	1457	Post Master	18.4	Postage and De...	R	-215.01
9/29/2008	ConNotations	1460	Post Master	18.5	Postage and De...	R	-182.00
TOTAL Bulk Mail							-942.06
Delivery							
1/30/2008	ConNotations	1446	Robert LaPierre	Delivery 18.1	Postage and De...	R	-100.00
3/28/2008	ConNotations	1450	Robert LaPierre	Volume 18 l...	Postage and De...	R	-100.00
5/28/2008	ConNotations	1452	Bob LaPierre	Vol 18.3	Postage and De...	R	-100.00
7/30/2008	ConNotations	1456	Bob LaPierre	Vol 18.4	Postage and De...	R	-100.00
9/24/2008	ConNotations	1458	Bob LaPierre	Vol 18.5	Postage and De...	R	-100.00
11/25/2008	ConNotations	1462	Bob LaPierre	Vol 18.6	Postage and De...	c	-100.00
TOTAL Delivery							-600.00
Tear sheets							
1/30/2008	ConNotations	1445	Catherine Book		Postage and De...	R	-30.00
2/29/2008	ConNotations	1448	Catherine Book		Postage and De...	R	-58.35
9/28/2008	ConNotations	1459	Catherine Book	18.4 tear sh...	Postage and De...		-24.46
10/10/2008	ConNotations	1461	Catherine Book	18.4 tear sh...	Postage and De...	R	-40.72
TOTAL Tear sheets							-153.53
TOTAL Postage and Delivery							-1,695.59
Printing and Reproduction							
3/28/2008	ConNotations	1449	Payson Roundup	Volume 18 l...	Printing and Re...	R	-1,021.20
5/30/2008	ConNotations		To CASFS Main	Volume 18...	Printing and Re...	R	-500.00
8/6/2008	ConNotations		CASFS Main	18.4 - Trans...	Printing and Re...	R	-556.00
10/9/2008	ConNotations		To CASFS Main	18.5 Transa...	Printing and Re...	R	-556.00
12/1/2008	ConNotations		To CASFS Main	18.6 Transa...	Printing and Re...	c	-556.00
TOTAL Printing and Reproduction							-3,189.20

Register Report

1/1/2008 Through 12/31/2008

12/1/2008

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Date	Account	Num	Description	Memo	Category	Clr	Amount
TOTAL EXPENSES							-5,094.79
TRANSFERS							
Advertising Invoices							
3/10/2008	ConNotations		LepreCon - Discw...		[Advertising Inv...	R	200.00
3/11/2008	ConNotations		Happy Magpie		[Advertising Inv...	R	20.00
3/11/2008	ConNotations		Imperial Outpost		[Advertising Inv...	R	90.00
3/11/2008	ConNotations		Drawn To Comics		[Advertising Inv...	R	60.00
3/25/2008	ConNotations		Brenda Gifford		[Advertising Inv...	R	300.00
3/25/2008	ConNotations		AniZona		[Advertising Inv...	R	30.00
3/25/2008	ConNotations		WesternSFA		[Advertising Inv...	R	30.00
4/25/2008	ConNotations		Imperial Outpost		[Advertising Inv...	R	30.00
4/25/2008	ConNotations		Drawn To Comics		[Advertising Inv...	R	30.00
4/25/2008	ConNotations		Star Trek Event		[Advertising Inv...	R	60.00
5/30/2008	ConNotations		Game Depot		[Advertising Inv...	R	150.00
5/30/2008	ConNotations		Frank D Williams		[Advertising Inv...	R	150.00
5/30/2008	ConNotations		Portus		[Advertising Inv...	R	30.00
5/30/2008	ConNotations		AniZona		[Advertising Inv...	R	120.00
5/30/2008	ConNotations		WesternSFA		[Advertising Inv...	R	80.00
5/30/2008	ConNotations		CopperCon 27	Transaction ...	[Advertising Inv...	R	30.00
8/7/2008	ConNotations		Leslie Fish		[Advertising Inv...	R	20.00
8/7/2008	ConNotations		Conjecture		[Advertising Inv...	R	40.00
8/22/2008	ConNotations		Imperial Outpost		[Advertising Inv...	R	30.00
8/22/2008	ConNotations		Con Games		[Advertising Inv...	R	175.00
9/24/2008	ConNotations		CopperCon 28		[Advertising Inv...	R	515.00
11/14/2008	ConNotations		TusCon		[Advertising Inv...	c	60.00
11/14/2008	ConNotations		Poisoned Pen		[Advertising Inv...	c	60.00
11/14/2008	ConNotations		Poisoned Pen		[Advertising Inv...	c	40.00
11/14/2008	ConNotations		RandomCon		[Advertising Inv...	c	30.00
11/14/2008	ConNotations		WesternSFA		[Advertising Inv...	c	60.00
11/14/2008	ConNotations		AniZona		[Advertising Inv...	c	60.00
11/14/2008	ConNotations		From CASFS Mai...	Transaction ...	[Advertising Inv...	c	325.00
TOTAL Advertising Invoices							2,825.00
ConNotations Subscriptions							
3/11/2008	ConNotations		Connie Kramke		[ConNotations ...	R	20.00
3/11/2008	ConNotations		Phyllis Eide		[ConNotations ...	R	40.00
TOTAL ConNotations Subscriptions							60.00
TOTAL TRANSFERS							2,885.00
OVERALL TOTAL							790.21