

CASFS
Board
Minutes

2008

1/25/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Mike Willmoth, Kevin McAlonan, Mike Contos

Missing: None

The meeting was called to order at 8:55 PM by Kevin.

The Business of General Meeting was ratified 7-0-0.

Board Election:

Chairman of the board:	Kevin	7-0-0
Vice Chairman:	Jeff	7-0-0
Board Secretary:	Mark	6-1-0

Candidate memberships: Craig Porter, voted to accept 7-0-0.

Old Business:

1. Expenditure authorized to rekey/replace shed locks. Still in process.
2. Need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Will send copy of recently approved release document to logo creator. Kevin thought we should print out copies of previous e-mail from logo creator giving ok for use by CASFS. Secretary and treasurer will retain copies until formal release is received.
3. Board discussed Kevin's new draft version of the conflict of interest document. The draft agreement was adopted by a vote of 6-0-1.
4. Anizona lost one of the metal rods that hold the art flats together when they borrowed stuff from CASFS for the recent convention. Stephanie stated that a replacement is in the process of fabrication. Tabled.
5. Corporate Publicity guru, Shane Bryner, reported that ASCAP licensing fees for audiovisual material were dependant on event

attendance. Fee estimated around \$150 for CopperCon. Shane is working on some other ideas for long-term publicity.

6. It was previously noted that all the old Secretary documents were brought by Ivan, former Secretary, and turned over to Sue Uttke, current Secretary. Susan stated that the big scary box is still gathering dust in her garage, and that it is still scary. Hopefully she will look at it soon.

7. Stephanie discussed some CopperCon 27 Banking issues. She stated that the hotel had been paid, artists had been paid, the charity had been paid. A bank deposit needs to be made. Passthroughs to Coppercon 28 need to be paid. It looks like the Convention will end up about \$900 short of meeting its corporate obligation.

8. The board discussed the need to revamp attachments to the financial procedure, such as registration form, signs, badge verbiage, etc. Tabled.

New Business:

1. Mike wanted to know what meetings constituted the 12 meeting attendance period, of which a board member must attend 9 regular meetings in order to qualify to sit on the board. It was determined that the June election meeting attendance would not count, since the bylaws state "previous meetings". Kevin stated that he was not sure attendance proxies would be ruled out by the bylaws. Kevin was given copy of the legal opinion from 1994 stating that board proxies are invalid for attendance reporting purposes. Kevin will review the matter.

2. The board reviewed the proposed Coppercon 28 contract. Contract provisions were discussed. Questions were answered.

Meeting Adjourned at 9:47 PM by a vote of 6-1-0.

Online Minutes 1/25/08 through 2/28/08.

1. There was a discussion of the Change in meeting venue required by a rollback in the JB's operating hours to exclude evenings.

2. Stephanie reported that the CASFS website had been hacked, and was not available. A few days later, she subsequently reported that it was "un-hacked", and that she now knows how to fix it if the problem happens again.

3. There was discussion of Mike Contos' editorial in Connotations. Stephanie posted a long letter from Sarge giving his opinions on the editorial, and bringing up some points of his own regarding Arizona conventions, and how they conduct business. There was a subsequent discussion about UFP help in funding the Darkcon media guest, Jewel Staite.

4. Mike Contos proposed using a service offered by the Animoto website to create video photo montages for publicity purposes. Initial concern was the company prohibition on commercial use because of their restricted license to use the music. Subsequent concern involved usage of photo images from convention events for which CASFS may not have reproduction rights. Mike then stated he would use only images from the last Coppercon, which had specific verbiage on the badges. The matter is still open.

5. It was mentioned that badge disclaimer verbiage is included in the financial procedures available on the CASFS website, but that it is used inconsistently, and may need to be updated.

2/29/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Mike Contos

Missing: Mike Wilmoth

The meeting was called to order at 9:05 PM by Kevin.

The Business of General Meeting was ratified 6-0-0.

Candidate memberships: Len Burger, voted to accept 6-0-0.

Old Business:

1. Expenditure authorized to rekey/replace shed locks. Still in process.
2. Need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Sent copy of recently approved release document to logo creator. Secretary and treasurer will retain copies of previous e-mail from logo creator giving ok for use by CASFS until formal release is received.
3. Anizona lost one of the metal rods that hold the art flats together when they borrowed stuff from CASFS for the recent convention. Stephanie stated that the replacement rod still needs to be bent, and that Craig will do the bending. Tabled.
4. Shane is working on some new ideas for long-term publicity, but nothing to report yet.
5. It was previously noted that all the old Secretary documents were brought by Ivan, former Secretary, and turned over to Sue Uttke, current Secretary. Susan stated that the contents of the big scary cardboard box will be transferred into an equally scary plastic box, so that it will cease gathering dust in her garage. She went on to say that since the contents strike fear in her heart, she was not sure when she would be able to actually examine them.

6. Stephanie discussed some CopperCon 27 Banking issues. She stated again that a bank deposit needs to be made, and that passthroughs to Coppercon 28 need to be paid. It looks like the Convention will end up about \$900 short of meeting its corporate obligation. Kevin made Susan promise that the convention will be closed out by the next meeting, otherwise he would start cutting off her fingers and toes.

7. Referring to a previous inquiry from Mike Wilmoth, Kevin had stated that he was not sure attendance proxies would be ruled out by the bylaws. He was given a copy of a legal opinion from 1994 stating that board proxies are invalid for attendance reporting purposes to review. Kevin stated tonight that since Mike was not present at this meeting, the point was moot since he would fail to meet attendance qualifications for membership on the board regardless of the validity or non-validity of his June 2007 proxy. Kevin said he would generate an update to the bylaws to be voted on in June to eliminate possible loopholes and problems with some of the language. He went on to state that the prior legal opinion from 1994 was now invalid, due to changes in the Arizona Revised Statutes made in 1999. Kevin said that board members could now legally do proxies, but that we would need to amend the bylaws to allow such proxies.

8. The board had reviewed the proposed Coppercon 28 contract. Contract provisions were discussed. It was thought that an additional element was necessary in the cancellation clause. The language was added, and the contract signed.

9. Stephanie was retroactively appointed 4-0-2 to head the new Venue Committee. She had taken action to change the meeting venue because of a rollback in the old JB operating hours to exclude evenings.

10. Stephanie had posted a long letter from Sarge giving his opinions on the recent Connotations editorials, and bringing up some points of his own regarding Arizona conventions, and how they conduct business. He had made some suggestions, including specific ones about conducting surveys of convention participants to determine areas of interest for future events. Sarge was supposed to show up at tonight's meeting, but did not. It was thought that Sarge could formulate some surveys, to be administered by a group of volunteers.

11. Mike Contos had proposed using a service offered by the Animoto website to create video photo montages for publicity purposes. It was stated that we could use music that we provide with no problem. Gathering images from the last Coppercon, which had specific assignment verbiage on the badges is in process. We need to find the masquerade waivers that were obtained by Randall. Kevin says there are still possible issues with people who refused to sign or were unaware they signed waivers. He said the waivers would be ultimately unenforceable. Jeff mentioned that signs had been made a while ago, with the waiver language for display at registration and consuite, where they would be seen by everyone. The possibility of using staged photo ops with attendees/participants was discussed as an alternative. Kevin stated that someone of a more litigious inclination could always say that their privacy was invaded, and want money. The only reasonable course of action seems to be to use the images that have corresponding waivers; if there are complaints, the image(s) will be pulled, and we'll hope for the best. Mike will download a model release, and use for all photos. It was noted that photos of the Guests-of-honor would probably sell more memberships than photos of attendees, and would be less complicated legally.

12. The board discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimer verbiage, etc. It was mentioned that badge verbiage must be used consistently. Signs must be present. Tabled.

New Business:

-None-

Meeting Adjourned at 9:46 PM by a vote of 6-0-0.

Online Minutes 3/1/08 through 3/28/08.

1. There was concern over the fact that the Corporate Treasurer had no checks to begin paying out budget items for Coppercon 28. It is known that Ivan has at least some of the remaining checks.

2. There was concern that the Coppercon 27 banker still hasn't closed the books for the convention. There were only three outstanding items remaining to be taken care of. It was

reiterated that the financial procedures require that the convention be closed out within six months after the event.

3. Mike Wilmoth obtained the missing Coppercon Even checkbooks from Ivan. They will be brought to the next meeting.

4. Henry Vanderbilt gave CASFS a check for \$200 as a "thank you" for our help in running a successful event, allowing him to use stuff from the sheds last year at Space Access '07. It will be brought to the next meeting.

5. The board voted to allow Henry Vanderbilt to use CASFS assets this year at Space Access '08. This includes general stuff he needs, plus one of the CASFS badge punches.

3/28/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Mike Contos

Missing: Mike Willmoth

The meeting was called to order at 8:45 PM by Kevin.

The Business of General Meeting was ratified 6-0-0.

Candidate memberships: None

Old Business:

1. The Shed locks were broken since the last meeting by someone attempting to gain entry. The expenditure authorized to rekey/replace shed locks was increased to \$100 by vote of 5-0-1, for replacement of both locks.

2. Still need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Sent copy of recently approved release document to logo creator. Still waiting for response.

3. Shane is working on a cross-marketing deal with Drawnto Comics, will report in the future.

4. It was previously noted that all the old Secretary documents have been turned over to Sue Uttke, current Secretary. Susan stated that the contents of the big scary cardboard box were transferred into an equally scary plastic box, so that the box will gather dust in her garage instead of the stuff. She reinforced that since the contents strike fear in her heart, she was not sure when she would be able to actually examine them.

5. Stephanie discussed some CopperCon 27 Banking issues. It was reiterated that the financial procedures require that the convention be closed out within six months after the event. She stated again that a bank deposit needs to be made. Also, that a passthrough list needs to be given to Coppercon 28, and needs to be paid. A check is needed to transfer remaining funds to CASFS main. It looks like the Convention will end up about \$900 short of meeting its corporate obligation. At the last meeting, Kevin

made Susan promise that the convention would be closed out by this meeting, otherwise he would start cutting off her fingers and toes. It was noted that the convention was not closed out as promised, but that Kevin had apparently lost his nerve, since no digits were sacrificed.

6. Referring to a previous inquiry from Mike Willmoth, Kevin had stated that due to changes in the Arizona Revised Statutes made in 1999, board members could now legally do vote proxies, but that we would need to amend the bylaws to allow such proxies, which was thought to be undesirable. Attendance for board members is counted based on physical presence at the general meeting according to the bylaws. Kevin said he would generate an update to the bylaws to be voted on in June to eliminate possible loopholes and problems with some of the language related to active member and board qualifications.

7. Venue committee is looking at possible places to hold meetings. Will stay at present location at least for a while.

8. Stephanie had posted a long letter from Sarge giving his opinions on the recent Connotations editorials, and bringing up some points of his own regarding Arizona conventions, and how they conduct business. Sarge was supposed to show up at a previous meeting, but did not. The matter will be dropped, Sarge has an open invitation to attend any meeting.

9. Mike Contos had proposed using a service offered by the Animoto website to create video photo montages for convention publicity purposes. He stated that he was working to resolve remaining copyright issues. He is still looking for headshots of guests, and needs to locate the Coppercon masquerade waivers that were obtained by Randall, reportedly being held by the Costumer's Guild. Mike said he would send notes to the participants to seek permission to use existing images for promotional purposes. He said he had arranged with Nola Yergen-Jennings to do a photo shoot with a waiver. Kevin stated that if we get specific permission for the current usage of an image, along with a waiver, there would be little legitimacy to any complaint. Even so, if there are complaints, the image(s) will be pulled. Mike will download a model release, and use for all photos.

10. The board discussed the need to update attachments to the financial procedures available on the CASFS website, such as

registration forms, signs, badge disclaimers, etc. Kevin said he would review the stuff when he gets around to it. Tabled.

11. Mike Willmoth obtained the missing Coppercon Even checkbooks from Ivan. Thanks Mike. They were given to Corporate Treasurer who confirmed she had what she needed to begin paying out budget items for Coppercon 28.

12. Henry Vanderbilt gave CASFS a check for \$200 as a thank you for our help in running a successful event. Thanks Henry.

New Business:

1. Stephanie presented a report on the status and ramifications of Coppercon 28 to the Board. Unfortunately, Gary was ill, and so was not present to discuss the situation. Pre-registration memberships and hotel room pickups are very low. Gary has guests, almost full committee, and a venue. His key weakness is publicity. Connotations to be mailed around April 1, which would hopefully generate a surge of memberships and reservations. The board discussed financial scenarios and possible decision points if a cancellation was necessary to avoid a corporate financial crisis. Any decision to cancel must occur more than 90 days out, since at that date the hotel fee will double from \$5,000 to \$10,000 per the contract. Jeff stated that we will not have zero attendance, losses will not be worst case. The board felt it would be lax in its legal obligations if it did not impress upon the current chair that his event has certain financial responsibilities to meet and that there is concern he is not doing enough to meet those responsibilities. The consensus was that giving hard numbers as goals was impractical, but that "Gary needs guidance". The board decided that Gary should be told that "things need to pick up considerably", also that the board would be "monitoring the situation closely". He will be told there would be a "final decision point in May, before the CASFS meeting", and that the board would "make a decision as to what happens next at the April meeting".

Meeting Adjourned at 9:54 PM by a vote of 5-1-0.

Online Minutes 3/29/08 through 4/24/08.

1. There was further discussion about how to handle the future decisions to be made about Gary's event. There was a report posted that contained detailed financial information, and possible outcome scenarios. The consensus was that Kevin, as board chairman, should inform Gary about the board's position, and decision points ASAP, since it would not be fair to him to find out about it at the April meeting, when the minutes were read. He needs a chance to bring his committee on board and prepare for questions that will be asked and critical decisions that will be made. The board should/would not micromanage the convention, but the board has responsibility for the overall health of the organization, thus needing to impose some oversight and guidance, and make some tough decisions if necessary. There was more concern expressed that the current chair was not taking the situation seriously, or felt it was not real. There was concern that he is not making an issue with his committee of how vital it is to get things on track, and how serious the concerns are. It was felt that he has not explained the situation, or the possibility of cancellation to his committee, or adequately impressed upon them that all members of the committee are responsible for the future of Coppercon.

2. CASFS received a request to exchange web links with Xanadu Las Vegas, a fantasy/sci-fi convention. It was decided that it was inappropriate to become involved, and the board declined the offer by a vote of 0-4-2 (1 not voting).

4/25/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Mike Contos, Mike Willmoth

Missing: None

The meeting was called to order at 9:06 PM by Kevin.

The Business of General Meeting was ratified 7-0-0.

Candidate memberships: None

Old Business:

1. The Shed locks were broken by someone attempting to gain entry. The locks were replaced, total expenditure \$50. Backup keys given to corp. treasurer.

2. Still need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Sent copy of recently approved release document to logo creator. Still waiting for response.

3. Shane is working on a cross-marketing deal with Drawnto Comics, will report in the future.

4. As was previously noted, all the old Secretary documents have been turned over to Sue Uttke, current Secretary. The scary plastic box is now in her garage. She stated that after her work as the Coppercon 27 banker was completed in the near future, she would be able to examine them.

5. Stephanie discussed some CopperCon 27 Banking issues. The financial procedures require that the convention be closed out within six months after the event, and we are overdue. She stated again that a passthrough list needs to be given to Coppercon 28, and needs to be paid. A check is needed to transfer remaining funds to CASFS main. It looks like the Convention will end up about \$900 short of meeting its corporate obligation. At the last meeting, Susan had promised that the convention would be closed out by the next meeting. This goal has not been met, but Susan renewed her promise for the next meeting.

6. Attendance for board members is counted based on physical presence at the general meeting according to the bylaws. Kevin said he would generate an update to the bylaws to be voted on in June to eliminate possible loopholes and problems with some of the language related to active member and board qualifications. Tabled pending draft from Kevin.

7. Venue committee is looking at possible places to hold meetings. Will stay at present location at least for a while.

8. Mike Contos had proposed using a service offered by the Animoto website to create video photo montages for convention publicity purposes. He stated that he had obtained a trial 90 day membership. He stated that he was working to resolve remaining copyright issues. He is still looking for headshots of guests. The Coppercon masquerade waivers are in Randall's custody. Mike said he would send participants letters in order to seek permission to use existing images for promotional purposes. He said he had arranged with Nola Yergen-Jennings to do a photo shoot with a waiver. Mike will download a model release, and use for all photos.

9. The board discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimers, etc. Kevin said he would review the stuff when he gets around to it. Tabled.

10. The matter of status and decisions related to Gary's upcoming Coppercon were discussed. It was noted that we were well below where we should be with both pre-registration and hotel room nights. It was stated that the hotel contract called for an additional \$1600 to be charged if 80% of the room block was not filled. It was mentioned that the fact that the convention was not on the traditional weekend may be a problem, since some fans make assumptions about the date. Kevin suggested sending postcards to everyone in database. It was pointed out that a large percentage of E-mail addresses in database are bad, but Jeff suggested that we extract what we can, and send a mass E-mail anyway, since the results can only be positive. We can send the E-mails in groups to avoid spam filter problems. It was decided that we provide a special discount for memberships sold at Leprecon coming up. Sarge's idea of at-con surveys was discussed, specifically using them to identify successful marketing channels by asking participants where they heard about the convention. The question about setting hard membership/room

goals for Gary as opposed to waiting until after Leprecon to make any decisions on future course of the convention. It was decided by a vote of 4-1-2 that a goal of 60 total memberships sold would be set for evaluation after Leprecon. It was further decided that if the goal was met, the board would automatically approve proceeding with the convention. If the goal was not met, there would be an evaluation to consider options and a vote by the board before the May 20th cutoff date for the lower cancellation fee.

New Business:

-None-

Meeting Adjourned at 9:56 PM by a vote of 6-1-0.

Online Minutes 4/26/08 through 5/28/08.

1. There was a review of the membership/room results at Coppercon. Free memberships were given in exchange for room nights booked. There were a few minor mistakes made, but the net result was apparently 33 additional room nights and enough memberships to bring the total of warm bodies to 76. Some of the memberships were free.

2. There was further discussion about the hotel cancellation policy, and various financial scenarios related to the decision about canceling or not canceling Coppercon 28.

3. There was a vote conducted to determine the status of Coppercon 28. Some of the votes were accompanied by the reasoning behind the decision. A summary of the major points follows:

A. There were assertions that a vote to cancel would be effectively killing CopperCon for good, and possibly CASFS overall, as Coppercon would not be able to return in a form that would allow it to rebuild and continue.

B. Also included were some points about our precarious relationship with hotels in our area. Any decision to cancel would bode poorly for our relationship with our new hotel, and other hotels in the area since they all compare notes. A cancellation will make us look very unprofessional, not to mention unreliable. Our ability to gain favorable contract terms would also be impacted. The timing was also very bad since we are in negotiations for upcoming events.

C. Other reasoning included feelings that it was too close to the event to cancel without engendering a lot of bad feelings from the fan community, especially Gary's committee, which includes more new people than we've seen in years. If the event is canceled we will lose that new pool of volunteers - nothing kills volunteer spirit like having their hard work thrown away. Without new volunteers CASFS has little future whether or not it has money.

The board decided not to cancel Gary's event by a vote of 1-4-1.

That's 1 for cancellation; 4 against cancellation; 1 abstention; and 1 not voting. It was noted that Kevin should inform Gary about the decision ASAP.

4. There was some discussion and clarification of the roles of both the board and the membership in providing overall direction for CASFS to pursue. The board's principal responsibility is to fulfill what the membership decides to do and to see that the necessary legalities and procedures are followed in the process.

07/25/2008

Due to lack of a quorum there was no board meeting
in July

08/22/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Shane Bryner, Kevin McAlonan, Mike Contos

Missing: None

The meeting was called to order at 10:05 PM by Kevin.

The Business of today General Meeting was ratified 7-0-0.

Note: There was no Board Meeting on 07/25/2008 due to lack of a quorum of board members required to hold a meeting.

The business of the 07/25/2008 meeting was ratified 7-0-0.

The regular order of business was suspended by Kevin, because the general meeting took longer than usual and the venue was closing. There was not time for a meeting.

Meeting Adjourned at 10:06 PM by a vote of 6-1-0.

Online Minutes for 7-25-2008 through 09/25/2008:

1. A few questions were answered for Mike Griffin related to the possibility of moving the CASFS sheds to his property. Insurance issues remain.
2. There was more discussion and clarification of issues surrounding the CASFS sheds, and how Leprecon, Inc. may be affected. In addition, it was thought that Leprecon should contribute to the expense of moving the shed contents, since approximately half of the stuff is theirs.
3. There was more discussion on future corporate financial considerations, and budget scenarios for 2009 and 2010.
4. It was noted that Kevin King has donated hours of his time creating a web-based questionnaire to use for programming participants. Both Cathy and Stephanie like it very much. Many of his hours working on this were on his company time with his boss' permission. He's asked if CASFS, as a non-profit, would give him a receipt for his time.

5. Melissa Tribble presented the notion of setting up a Live Journal for CASFS events, After some discussion it was decided that it would not be worth the time and effort of maintaining it, better to implement forums on the website.

6. Coppercon 28 had submitted a direct bill application to the Embassy Suites PV, so that we could pay our bill AFTER the Coppercon convention (The way we always do it). The hotel checked our credit references and DECLINED our application for several reasons. The hotel wanted prepayment for function space charges. The board voted 6-0-1 to give Stephanie the OK to either write the \$3700 prepayment check from the corporate account, or transfer corporate money into the Coppercon account, then write the check from there, and voted 4-2-0 to look into disputing the hotel's credit decisions.

7. There was concern that Gary had not notified the membership of the change in meeting date for September (to avoid conflict with Coppercon).

8. There were some issues with the Coppercon Web page functionality that need an expert to address. There is also some strangeness when certain search engines catalog the website, solution is unknown.

9. It was noted that if the deal with Jeff Jennings doesn't work out, Tasha Cady indicated at the recent guild get-together that she would be willing to host the CASFS sheds on her property. She has a large undeveloped area behind the pool. Unfortunately, CASFS would still have to pay \$900 to move the sheds in this case.

10. It came to several board members in a flash that we can't sell the sheds to Jeff, we will have to sell them to Nola. Jeff is a CASFS member, Nola never was. Jeff is fine with this.

11. There was a discussion about Jean Goddin's actions pertaining to her refusal to buy a membership in order to sit behind the fan table at Coppercon, and her implied legal threat if an attempt was made to remove her. It is thought that Jean's actions were entirely her own and driven by her own personal agenda, having nothing to do with Leprecon, Inc.

12. There was discussion about the Shed move/sale, and how access arrangements would be handled. There was concern over CASFS documents residing in the sheds. It was suggested that a locking file cabinet would be good.

9/26/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Shane Bryner

Missing: Mike Contos

The meeting was called to order at 9:43 PM by Kevin.

The Business of General Meeting was ratified 6-0-0.

Candidate memberships: Chuck Leshner Voted 6-0-0 to accept.

Board Election:

Voted 4-0-2 to recycle incumbent officers:

Chairman of the Board:	Kevin
Vice Chairman:	Jeff
Corporate Treasurer:	Stephanie
Corporate Secretary:	Mark

Old Business:

1. Still need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Sent new letter with a copy of approved release document to logo creator. Still waiting for response.
2. Shane cross-marketing deal with Drawnto Comics for Coppercon was a success. Exchanged banners, everyone happy, may do it again.
3. As was previously noted, all the old Secretary documents from Ivan were turned over to Sue Uttke who turned them over to Gary Swaty, the current Secretary. Gary promised he will go through the scary plastic box as soon as he finishes getting the Leprecon minutes to Nadine. Sue needs to turn over all the minutes generated in her term as secretary. They are needed for permanent records and corporate website.
4. Attendance for board members is counted based on physical presence at the general meeting according to the bylaws. Kevin said he would generate an update to the bylaws that will eliminate possible loopholes and problems with some of the

language related to active member and board qualifications. He stated that he will create a draft after he finishes making all of his mistakes with another organization bylaws. Tabled pending draft from Kevin.

5. Venue committee is exploring possible places to hold meetings. Looking to possibly move back to old venue in January pending word from Glenna.

6. Mike Contos has obtained a trial 90 day membership for proposed use of a service offered by the Animoto website to create video photo montages for convention publicity purposes. Discussion tabled until Mike returns.

7. The board has discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimers, etc. Kevin has generated new wording for the badges, but has not reviewed the rest of the stuff in detail yet. Tabled until Kevin gets to it.

8. The matter of using ideas about sending postcards and E-mails to everyone in the database as part of publicity for future conventions was discussed. Everyone liked the very attractive eye-catching glossy color postcards that Phoenix Comicon had that served as flyers. It was thought that these were more likely to be placed in retail locations than conventional flyers because of their smaller size and cool artwork.

9. The board had a discussion about strategic planning, and it was decided that the President would form a committee to consider future courses of action, then present options to the membership. It was stated that we would like to add social activities in order to encourage membership, and do more than just have business meetings. It was noted that today the President had appointed four members to the new committee for long range planning and fund raising activities.

10. The board noted that the contract originally negotiated for the Coppercon 29 convention to be held at the Grace Inn in May of 2009 was to be used for a cooperative venture with Western SFA. As such, cancellation of the contract was no longer a concern.

11. Previously, there was mention of a new arrangement available at Sweet Tomatoes Restaurant, that might help with fundraising

issues. We pick a night for a fundraiser, their corporate people design a flyer, the flyer is then distributed by our organization (possibly through Connotations). The supporters then eat that night at a designated Sweet Tomatoes restaurant, present a copy of the flyer to the cashier, and Sweet Tomatoes gives 15% to our organization. Tabled, possible item for planning/fundraising committee.

New Business:

1. Stephanie inquired about posting the pictures taken by Wilgar at the recent Coppercon on the Website. Kevin suggested that we should avoid posting images of minors (under 18).

Meeting Adjourned at 10:02 PM by a vote of 4-2-0.

Online Minutes 9/27/08 through 10/09/08.

1. It was brought up again that Kevin King has donated hours of his time creating a web-based questionnaire to use for programming participants. Both Cathy and Stephanie like it very much. Many of his hours working on this were on his company time with his boss' permission. He's asked if CASFS, as a non-profit, would give him an appreciation letter and receipt for his time. It was decided 4-0-1 that Kevin will come up with something.

2. The Western SFA board wanted the CASFS board to know that due to the inflammatory statements made by a member of the CASFS Board of Directors at the September 26 CASFS meeting, the Western SFA board has voted that a request will be made at the October 10 meeting asking the membership to vote again on the issue of allowing WesternSFA to use the Grace Inn contract for a gaming event, after presenting additional information.

10/9/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Shane Bryner, Mike Contos

Missing: None

The meeting was called to order at 9:10 PM by Kevin.

The Business of General Meeting was ratified 7-0-0.

Candidate memberships: None.

Old Business:

1. The documents on file in CASFS shed were found to be mostly non-CASFS materials. It was decided that convention records will be placed in the file cabinet in the shed. There was some worry that convention documents containing sensitive information may not be secure enough in the shed. It was decided there was not enough information on the convention documentation to do any identity theft, therefore there would not be any problems with liability.
2. It was noted that Kevin King has donated hours of his time creating a web-based questionnaire to use for programming participants. Many of his hours working on this were on his company time with his boss' permission. He's asked if CASFS, as a non-profit, would give him a receipt for his time. Cathy will give necessary information to Kevin, so he can write the letter to Kevin King.
3. Melissa Tribble had presented the idea of setting up a Live Journal for CASFS events. It is now set up. The publicity person should be updating the journal with convention/other info. It was thought this would be a good topic for the Planning Committee to discuss.
4. There were some issues with the Coppercon Web page functionality that need an expert to address, at this stage there is no need to fix. There is also some strangeness when certain search engines catalog the website, solution is unknown, Stephanie will attempt to fix.

5. Still need to receive copyright release document for the new CASFS logo. Have received new address from copyright holder by e-mail. Sent new letter with a copy of approved release document to logo creator. Still waiting for response.

6. As was previously noted, all the old Secretary documents from Ivan were turned over to Sue Uttke who turned them over to Gary Swaty, the current Secretary. Gary promised he will go through the scary plastic box as soon as he finishes getting the Leprecon minutes to Nadine. Sue needs to turn over all the minutes generated in her term as secretary. They are needed for permanent records and corporate website.

7. Attendance for board members is counted based on physical presence at the general meeting. Kevin to generate an update to the bylaws that will eliminate possible loopholes and problems with some of the language related to active member and board qualifications. He stated that he has made all of his mistakes with another organization bylaws, so now is ready to work on CASFS bylaws.

8. Venue committee is exploring possible places to hold meetings. Glenna states that there is ability to possibly move back to old venue in January. Will put on agenda for Nov. meeting for membership to decide whether to move/stay. Will stay at current location through December for sure.

9. Mike Contos reported Animoto issue dead. We will keep it in mind for future convention publicity purposes.

10. The board has discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimers, etc. Kevin has generated new wording for the badges, but has not reviewed the rest of the stuff in detail yet. There was a thought that CASFS might want to have any attendees under 18 with a parent on site. Tabled until Kevin gets to it.

11. The matter of using ideas about sending glossy postcards and E-mails to everyone in the database as part of publicity for

future conventions was discussed. It was thought that planning committee could discuss future publicity strategy.

12. Previously, there was mention of a new arrangement available at Sweet Tomatoes Restaurant, that might help with fundraising issues. We pick a night for a fundraiser, their corporate people design a flyer, the flyer is then distributed by our organization (possibly through Connotations). The supporters then eat that night at a designated Sweet Tomatoes restaurant, present a copy of the flyer to the cashier, and Sweet Tomatoes gives 15% to our organization. Tabled, possible item for planning/fundraising committee.

New Business:

-None-

Meeting Adjourned at 9:47PM by a vote of 6-1-0.

Online Minutes 10/10/08 through 11/13/08.

1. The WesternSFA people pointed out that the "No Assignment" clause in the Grace Inn contract may cause a problem with the recently agreed to cooperative venture concerning the RandomCon gaming convention. Therefore, Mark needed to get permission, in writing, from the hotel to assign this contract to WesternSFA, or CASFS needed to cancel the contract and pay the \$1560 fee or run a HexaCon. Kevin's feeling was that things were workable the way they were. When contacted, the Hotel's position was that the contract be updated to "WesternSFA and CASFS dba RandomCon". The WesternSFA board was concerned that this wording left the possibility that WesternSFA might create a new convention that is not credited to it, and that in future years some might claim that the convention was originated by CASFS which would be counterproductive to WesternSFA. Also, such wording would necessitate CASFS to maintain its insurance for 2009, which the membership had voted to drop as part of the "austerity budget". The WesternSFA board then approved and issued a proposed addendum that would satisfy WesternSFA requirements. Fortunately, additional negotiation with the Hotel finally resulted in a situation whereby "CASFS" was dropped entirely from the contract, replaced by "WesternSFA", which accomplished working out an arrangement to preserve the essentials of the agreement between WesternSFA and CASFS. The above arrangement, and some additional modifications were embodied in a contract addendum which was approved by the WesternSFA board and the CASFS board (5-0-2), then signed by all parties on November 7th.

2. There was a brief discussion about scheduling a meeting for the new Strategic Planning and Fundraising Committee.

11/14/08 - CASFS BOARD MINUTES

Present - Jeff George, JB Talbott, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Shane Bryner, Mike Contos

Missing: None

The meeting was called to order at 8:44 PM by Kevin.

The Business of General Meeting was ratified 7-0-0.

Candidate memberships: Doug Macdonald, accepted 7-0-0.

Old Business:

1. There was discussion of the shed access arrangements with Jeff/Nola Jennings. Jeff had said he would generate a proposed agreement, but this has not happened yet. It was thought that a variation of the agreement used until recently would be a good thing to use. Stephanie stated she would print a copy of the existing agreement for Kevin to review and modify.

2. It was noted that Kevin King has donated hours of his time creating a web-based questionnaire to use for programming participants. Many of his hours working on this were on his company time with his boss' permission. He's asked if CASFS would give him a receipt for his time. Cathy was to give necessary information to Kevin M., so he can compose a letter to Kevin K. No info from Cathy yet, Stephanie said will E-mail Kevin K. to get info.

3. Live Journal that Melissa Tribble had proposed for CASFS events is now set up. The publicity person(s) should be updating the journal with convention/other info. Referred to Planning Committee to discuss. Stephanie will friend.

4. There is also some strangeness when certain search engines catalog the CASFS website, solution is unknown. Mike Contos will check with an expert about the error. He mentioned that the site may have to be taken down for a few days to fix.

5. Still need to receive copyright release document for the new CASFS logo. The creator had sent e-mail conferring use upon CASFS, after accepting his prize for winning logo contest. Kevin said we should drop this issue and use logo with the documentation we have.

6. As was previously noted, all the old Secretary documents from Ivan were turned over to Sue Uttke who turned them over to Gary Swaty, the current Secretary. Gary said he will go through the scary plastic box as soon as he finishes Leprecon minutes. Sue still needs to turn over all the minutes generated in her term as secretary. They are needed for permanent records and corporate website. Gary stated he was finalizing Leprecon project, and would have a report next month.

7. Attendance for board members is counted based on physical presence at the general meeting. Kevin to generate an update to the bylaws that will eliminate possible loopholes and problems with some of the language related to active member and board qualifications. No progress yet, tabled.

8. Venue committee disbanded, will stay at present location. The committee had been considering relocation back to old location on Indian School and I-17, but it has been completely closed now.

9. The board has discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimers, etc. Kevin has generated new wording for the badges, but has not reviewed the rest of the stuff in detail yet. There was a thought that CASFS might want to have any attendees under 18 with a parent on site. Tabled until Kevin gets to it.

10. The matter of using ideas about sending glossy postcards and E-mails to everyone in the database as part of publicity for future conventions was discussed. It was noted that there was a source that provided 5000 glossy postcards for \$122. Referred to Planning Committee for discussion along with future publicity strategy.

11. The possible fundraising opportunity available at Sweet Tomatoes Restaurant, where CASFS supporters gather for a dinner meeting, and the restaurant contributes 15% of proceeds to our organization is referred to planning committee to decide course of action.

12. The Grace Inn contract originally obtained for Coppercon 29, has been completely transferred over to WesternSFA for use by

RandomCon via an addendum signed by all parties on Nov. 7th. CASFS has no further involvement or liability, and will receive 25% of any profits.

New Business:

1. The board discussed the scope of the new Strategic Planning committee. Stephanie stated that the Pam's original idea was for it to present several options to the group in the area of future event focus(i.e. traditional Coppercon, media con, small literature con, etc.). Mark stated that his understanding was that the primary purpose of the committee was to be fundraising coordination and publicity direction, not to determine the focus of future events, which he thought was at the event chair's discretion. Shane agreed with Stephanie's recollection. Stephanie stated that things would need to be done differently in the future, since current methods were failing. There was general agreement that the committee's deliberations were to cover all the above areas; it was supposed to provide a future direction and framework for conventions to operate within as they roll over from year-to-year, putting the future interests of CASFS as a whole first. Mike commented that the committee's first actions should be to set goals and directions for itself. The first meeting of the committee will be on Nov. 30 at 6:00 PM, venue to be decided.

Meeting Adjourned at 9:13PM by a vote of 6-1-0.

Online Minutes 11/15/08 through 12/10/08.

1. Discussion about approval of board minutes. Discussion pertaining to what minutes and other documents are to appear on the CASFS website.

12/12/08 - CASFS BOARD MINUTES

Present - Jeff George, Stephanie Bannon, Mark Boniece, Kevin McAlonan, Shane Bryner, Mike Contos

Missing: JB Talbott

The meeting was called to order at 9:03 PM by Kevin.

The Business of General Meeting was ratified 6-0-0.

Candidate memberships: None.

Old Business:

1. Kevin was to review and modify the shed access arrangements that will be signed by Jeff/Nola Jennings. Kevin stated that he has not had time to look at the document yet, but will peruse soon.

2. It was noted that Kevin King has donated hours of his time creating a web-based questionnaire to use for programming participants. Many of his hours working on this were on his company time with his boss' permission. He's asked if CASFS would give him a receipt for his time. Cathy was to give necessary information to Kevin M., so he can compose a letter to Kevin K. No info from Cathy. Stephanie said will give Kevin K.'s E-mail address to Kevin M. to facilitate direct communication.

3. There is some strangeness when certain search engines catalog the CASFS website, solution is unknown. Referred to Webmaster (Craig).

4. As was previously noted, all the old Secretary documents from Ivan were turned over to Sue Uttke who turned them over to Gary Swaty, the current Secretary. Gary said he will go through the scary plastic box as soon as he finishes Leprecon minutes. Sue still needs to turn over all the minutes generated in her term as secretary. They are needed for permanent records and corporate website. Gary promised he would have a report at the next meeting, and said he would pursue the matter with Sue Uttke.

5. Attendance for board members is counted based on physical presence at the general meeting. Kevin to generate an update to the bylaws that will eliminate possible loopholes and problems

with some of the language related to active member and board qualifications. No progress yet, tabled.

6. The board has discussed the need to update attachments to the financial procedures available on the CASFS website, such as registration forms, signs, badge disclaimers, etc. Kevin has generated new wording for the badges, but has not reviewed the rest of the stuff in detail yet. There was a thought that CASFS might want to have any attendees under 18 with a parent on site. Tabled until Kevin gets to it.

7. There was a discussion about approval of board minutes. It was decided that board minutes should go out earlier so that board can review.

8. There was a follow-up discussion pertaining to what minutes and other documents are to appear on the CASFS website. Stephanie still needed to know what items are to appear online. Jeff recommended that we should provide the minimum required. The board discussed the issue some more, then voted to put everything we have on the website 6-0-0. Stephanie will contact the IRS to obtain copies of 501c(3) application and acceptance documents. She stated she already has remaining tax documents.

New Business:

-None-

Meeting Adjourned at 9:29PM by a vote of 5-1-0.

Online Minutes 12/13/08 through 1/26/09:

-None-